

**Board of Architectural Review Meeting
December 3, 2024 - 6:00 P.M.
CITY COUNCIL CHAMBER**

Members Present: Todd Howard, Andrew Neptune, Pete Matsko, Nathan Schaupp and Christine Tedesco

Members Absent: David Allison

Staff Present: Jacob Peabody, Zoning and Codes Administrator, and Rebekah Wilbanks, Recording Secretary

1. Call to Order: The meeting was called to order at 6:00 p.m.

Chairman Todd Howard read the opening statement and had Board members introduce themselves. Mr. Howard continued to explain how the meeting will be conducted and invited attendees to use the Speaker Sign-in form to register to speak during the meeting. Mr. Howard also informed the audience that the BAR meetings are now being live streamed through the City of Clemson YouTube website.

2. Adoption of Minutes: Nathan Schaupp moved the Minutes from the November 5, 2024 meeting be approved as presented. Andrew Neptune seconded the motion. Minutes were adopted by unanimous vote. (2:30)

3. Action Items

a. Building and Site Review

- 1) 2024-AR-16:** Applicant Chris Craft, Signsouth, is requesting approval of marquee style lighting along the perimeter of the building at 364 College Ave. (3:15)

Staff Report: Mr. Peabody informed the board the property is zone C and in the AR District 1 Core. It is the Tiger Sports Shop, which was previously a theater. The proposed lights will be on a dimmer and will be 2,700 Kelvin. (3:30)

Applicant Report: Property Owner Julie Ibrahim informed the board the lights have been a long time project for this building and she has recently found a contractor to install.

Applicant Chris Craft informed the board the lights are very low voltage LED, will tie into the signage on the building, will be set on a timer, and are dimmable. Installation will be a single row spaced approximately 4 - 6 inches apart. (4:30)

Discussion followed. (17:28)

Nathan Schaupp made the motion to approve the project with the following stipulations:

- Wider spacing of the bulbs approximately 10 inches. If spacing cannot be met, the applicant must return and present to the board for additional review.

- Wrapping top parapets right, left and front; completely lined around the racetrack-shaped parapet; and lining the right and left sides of the marquee

Pete Matsko seconded the motion. Motion was passed by unanimous vote. (20:00)

4. Staff Reports

- a. Mr. Peabody informed the board he is actively working on a middle housing ordinance. (23:07)
- b. Mr. Peabody informed the board that staff is still working on the buffer-ordinance update. (23:42)

5. Other Business

- a. Chairman Howard provided a draft of the board's recommendation to City Council regarding the board's role in Planned Development approvals. (29:25)

6. Adjourn: 6:33 p.m.

Respectfully submitted,

Rebekah Wilbanks
Recording Secretary