

1. Agenda

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2. Meeting Materials

Documents:

[2024_01_16OFFICERCAJEME.PDF](#)

[2024_01_16BLACKHISTORYMONTHHONOREES.PDF](#)

[2024_01_16BOARDAPPOINTMENT.PDF](#)

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CITY OF **Clemson** SOUTH CAROLINA

Agenda, Clemson City Council
January 16th, 2024
Council Chamber, Clemson City Hall

5:00 p.m. Call to Order

Executive Session

a. Receive a Class and Compensation Report ; SC Code Section 30-4-70 (a)(1)

Note: Upon returning to open session, Council may take action on matters discussed in Executive Session.

The Regular Council Meeting will begin at the conclusion of the executive session but not before 6pm.

Call to Order- Regular Council Meeting

Invocation and Pledge of Allegiance: Council Member Fulmer

Oath of Office – Swearing in of Officer Felipe Cajeme

Recognition: Clemson University National Champion Men’s Soccer Team

Public Session: (3-minute limit per speaker)

Approval of Minutes: January 2nd, 2024

Reports/Discussion

- a. Discuss the nomination process for black history month honorees – Council Member Smith**
- b. Consider amending the Board and Commission membership requirements to include inclusive and representative language – Council Member Smith**
- c. Report on Tourism marketing and the business passport program – Tourism and Community Events Coordinator Lauren Gamrat**
- d. Staff Reports**

Policy Action (2-minute limit per speaker)

Ordinances

- a. Consider approving the 2nd reading of an Ordinance to amend the City Code Chapter 7 Finance -Sec. 5 Budgeting – Finance Director Leslie Wilder**
- b. Consider approving the 2nd reading of an Ordinance to amend the City Code Chapter 18 Traffic -Sec. 17 Violations; Sec. 18 Penalties for failure to comply with a traffic citation; Sec. 34 Metered and Leased Parking- Community and Economic Development Coordinator Lindsey Newton**

Other Policy Items

- a. Consider a sponsorship request from Wreaths Across America- City Administrator Andy Blondeau**
- b. Consider an amendment to the May 5th, 2023 LINK Strategic Partners Professional Services Contract- City Administrator Andy Blondeau**

- c. Authorize the City Engineer to apply for the South Carolina Recreational Trail Program (SCRTP) Grant: and, commit to a minimum match of \$25,000.00 for the SCRTP Grant – City Engineer Nathan Hinkle
- d. Authorize Chief Campos to sign an agreement with the Phoenix Center for funding of the Fake ID Pilot Program- Chief Jorge Campos

Mayor-Council reports/comments/new business

Adjourn



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☐ Report/Discussion

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CODE OF ORDINANCES

CHAPTER 7 FINANCE (1)

FOOTNOTE(S):

--- (1) ---

Cross reference—Any ordinance or resolution promising or guaranteeing the payment of money for the city, or authorizing the issuance of any bonds of the city or any evidence of the city's indebtedness, or any contract or obligation assumed by the city saved from repeal, § 1-3(a)(1); administration, ch. 2.

Sec. 7-5. Budgeting.

- a. Budgets for the general and special revenue funds, and any other funds deemed necessary for management purposes, shall be adopted annually prior to the start of each fiscal year. The city administrator shall present the budgets for adoption by ordinance of the city council. The budgets shall state estimated revenues, expenditures, and changes in fund balances.
- b. Intradepartmental budget revisions shall receive approval of the city administrator.
- c. Interdepartmental budget revisions shall receive approval of the city council in public session.
- d. All departmental budget variances greater than ten percent or \$10,000.00, whichever is smaller, shall be approved by reported to the city council during a regular council meeting. ~~In such cases where an emergency arises and the issue must be resolved prior to the council meeting, the city finance director may poll the city council for a consensus decision.~~
- e. The city finance director shall prepare monthly statements, including budget to actual comparisons of all revenues and expenditures, for distribution to the city administrator, city council, and department heads.
- f. Only noncommitted budget appropriations lapse at year-end. Budget appropriations for the new fiscal year are automatically amended to include these committed purchase orders or contract amounts.

(Code 1979, § 1-7004; Ord. of 8-18-80; Ord. No. CC-93-005, 4-19-93)

State Law reference—Budget adoption, S.C. Code 1976, § 6-1-80.

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Consider 2nd reading of amendments to sections 17,18, and 34 of the traffic ordinance to reflect recent changes.

Agenda Item Detail: (expand as necessary for clarification)

Sections 17, 18, and 34 of Chapter 18 in the City's Code of Ordinances have been updated to reflect the recent changes recommended to and adopted by Council. These changes include reducing the days to pay a fine from 30 to 15 days, Allowing a 50% reduction for overtime fines if paid within 7 days, and removing the section on leased football parking. Staff has also cleaned up some of the language in the leased parking section and updated the contact information for paying fines. There have been no changes since the first reading.

Sec. 18-17. Violations.

A police officer or parking enforcement officer, finding any vehicle parked, standing, or stopped in violation of any city ordinance or state law, shall affix in a conspicuous place on such vehicle a traffic citation requiring the owner or driver to post a specified bond within 15 days ~~48 hours at a specified location within the city~~. A fine for expired meter or overtime parking may be reduced by 50%, ~~once annually, January-December~~, if paid within 7~~45~~ days of violation. Fines for parking violations shall be:

1.	Expired meter	\$30.00 \$60.00 2nd Offense \$100.00 3rd Offense and each offense thereafter
2.	Overtime Parking - parking beyond established time limits (overnight parking excluded)	\$30.00 \$60.00 2nd Offense \$100.00 3rd Offense and each offense thereafter
3.	Overnight parking where disallowed by ordinance	\$120.00
4.	Parking in designated handicap space	\$100.00
5.	Parking in a reserved space	\$75.00
6.	Miscellaneous facility <u>regulations</u>	\$10.00-\$100.00

Violators of parking after approved hours, parking in designated handicap space or parking in a reserved space are subject to towing of vehicle to a designated facility and will be subject to fines and towing charges.

(Ord. No. CC-89-022, § 2, 11-20-89; Ord. No. CC-2003-19, 9-15-03; Ord. No. CC-2005-23, 5-2-05; Ord. No. CC-2005-31, 9-19-05; Ord. No. CC-2023-08, 06/20/2023)

Sec. 18-18. Penalties for failure to comply with traffic citation.

- a. The traffic citation authorized by section 18-17 shall contain a warning that if the bond required by the citation is not posted within 15 ~~30~~ days, it shall be increased by an additional specified amount, and that failure to comply with the requirements of the citation shall result in the issuance of a summons to appear in municipal court. Failure to appear in municipal court when summoned may result in the issuance of an arrest warrant for failure to pay the traffic citation, which is a misdemeanor.
- b. Any vehicle parked on any street or other public property, whether in an authorized or unauthorized zone, which is found to be the subject of \$50.00 or more past due on outstanding traffic citations is hereby declared to be a public nuisance.

(Ord. No. CC-89-022, § 2, 11-20-89; Ord. No. CC-2023-08, 06/20/2023)

Sec. 18-34. Metered and leased parking.

a. Metered parking.

1. Any person parking any vehicle in a parking space identified as a metered space within the city limits, shall upon entering the parking space, immediately deposit payment in the nearest multi-space meter provided. Failure to do so shall constitute a violation of this section and shall subject the person to the punishments hereinafter set forth. Upon deposit, the parking space becomes lawfully occupied until the purchased amount of time expires. Then, and in that event, the vehicle shall be considered to be parked overtime and the overtime parking of a vehicle shall constitute a violation and upon conviction be subject to the punishment hereinafter set forth.
2. Payment options.
 - a. Visa, ~~Mastercard~~MasterCard, Discover, Debit Card;
 - b. Coins accepted: \$0.05, \$0.10. \$0.25;
 - c. Bills accepted: \$1.00.
3. Metered parking rates and times of operation.

Monday-Friday	7:00 a.m.—5:00 p.m.	\$0.50 per half hour up to 3 hours See City Fee Schedule
Monday-Friday	5:00 p.m.—4:00 a.m.	Free
Monday-Sunday Sunday-Monday	4:00 a.m.—7:00 a.m.	No Parking
Saturday	7:00 a.m.—4:00 a.m.	Free or Special Event Rate- See City Fee Schedule
Sunday	7:00 a.m.—4:00 a.m.	Free

a.

4. It shall be unlawful and a violation of the provision of this section for any person to deface, injure, tamper with, open or willfully break, destroy, steal, take or impair the usefulness of a public parking meter. Each meter violation is a separate offense.
5. It shall be unlawful and a violation of this section to deposit or cause to be deposited in any parking meter, any slugs, device, unauthorized metallic substance, or any other unauthorized substance.
6. It shall be unlawful and a violation of this section for any vehicle to park in a metered parking space in either parking deck between the hours of 4:00 AM and 7:00 AM. A violation of this section shall result in a ~~\$120~~ fine. Subsequent violations may result in the vehicle being towed.
7. The city shall have lines painted or designated adjacent to each parking space for the purpose of designating the parking space to be occupied. The operator of a vehicle, when parking the vehicle in a parking space shall keep the vehicle within the lines or markings so established.

8. It shall be the duty of the parking enforcement officers and police officers, acting in accordance with instructions issued by the chief of police to report all of the following: the number of each metered space which indicates the vehicle occupying the parking space is or has been parked in violation of any of the provisions of this section, the state license number of the vehicle, the time during which the vehicle is parked in violation of any of the provisions of this section, and any other facts necessary to demonstrate a thorough understanding of the circumstances attending the violation.
9. Each police officer or authorized attendant shall attach to any vehicle found violating the provisions of this section a parking police notice for parking violation. The registered owner of the vehicle shall be responsible for the payment of the fine indicated or must appeal to Parking Services ~~ar in municipal court~~. Payment may be made at the Clemson Municipal Court located at 1250 Tiger Boulevard, Suite 3, Clemson, SC 29631, Monday through Thursday 8:00 a.m. to 4:30 p.m. and Friday 8:00 a.m. to 3:00 p.m. For online 24/7 payments, visit www.cityofclemsonpayments.com www.tocite.net/clemsoncity/portal. For phone payments, please call 844-544-8545 864-653-1818, 24/7. ~~Monday through Friday 7:00 a.m. to 9:00 p.m.; Saturday and Sunday 9:00 a.m. to 6:00 p.m.~~ Payments may also be sent through the U.S. Postal Service. If a receipt is required, the fine must be paid at the municipal court. Should the owner or operator desire to dispute ~~an appeal in municipal court for~~ the parking violation, he or she must submit the dispute through www.tocite.net/clemsoncity/portal ~~contact the clerk of municipal court~~ within seven days ~~to schedule an appeal~~.
10. Any person who shall violate any of the provisions of this section or any person who shall assist in the violation, shall be deemed guilty of a civil infraction misdemeanor and fined upon conviction ~~be punished~~ as provided in section- 18-176-12 of the Code of Ordinances of the City of Clemson, S.C.

b. *Leased parking.*

- ~~4. Football reservations. Two hundred twenty-two parking spaces in the Keith Street parking deck and an additional 39 spaces in the Earle Street parking deck may be leased for Clemson University Home Football Games. These spaces are leased at the following rates: City of Clemson resident—\$150.00 per space per season; out of town—\$300.00 per space per season. Leased spaces are reserved exclusively for the lessee between 7:00 a.m. and the end of the game for Saturday games. Weekday game spaces are the exclusive use of the lessees between 12:00 p.m. and the end of the game. A game day attendant will be on-site starting at 7:00 a.m. until kickoff on Saturday games and 12:00 p.m. until kickoff on weekday games. The lessee will be responsible for towing unauthorized cars from their leased space upon departure of the game day attendant and should call Death Valley Towing at 864-985-0505. Football leases are non-transferable and may not be sublet by the lessee. All spaces revert back to the city upon expiration.~~
- 5.4. Monday—Friday leased parking. One hundred five parking spaces in the Keith Street parking deck and 20 parking spaces in the Earle Street deck are available for lease on a first-come, first-served basis. These spaces are leased annually at a rate of \$40.00 per month with the option to pay quarterly, bi-annually (July/January) or annually. Leases run July 1 through June 30. The lease amount for leases established between those dates shall be pro-rated and calculated by applying the monthly rate to the number of months left in the lease year. Lessees have the exclusive use of their designated parking space Monday through Friday 8:00 a.m. to 5:00 p.m. Monday through Friday leases are non-transferable and may not be sublet by the lessee. All spaces revert back to the city upon expiration
- 6.5. There are 20 additional spaces available for lease on Sloan Street in the University Lutheran Church parking lot. These spaces lease annually at a rate of \$30.00 per month and with the option to pay quarterly, bi-annually (July/January) or annually. Leases run July 1 through June 30. The lease amount for leases established between those dates shall be pro-rated and calculated by

~~applying the monthly rate to the number of months left in the lease year. Lessees have the exclusive use of their designated parking space Monday through Friday 8:00 a.m. to 5:00 p.m. are for the lessee's exclusive use Monday through Friday 8:00 a.m. to 5:00 p.m.~~ University Lutheran Church, from time to time, may need full use of this property for their services. In this event, vehicles with leases in the Sloan Street parking lot will be temporarily relocated to the Keith Street parking deck for the duration of the service. Monday through Friday leases are non-transferable and may not be sublet by the lessee. All spaces revert back to the city upon expiration.

~~7.6.~~ 24/7 reserved parking. There are 20 parking spaces in the Keith Street parking deck available for 24/7 exclusive use. These spaces are designated specifically for the residences located in Clemson Center at 391 College Avenue, leased at a rate of \$45.00 per month and are for the exclusive use of the lessee at all times. 24/7 reserved parking leases are non-transferable and may not be sublet by the lessee. All spaces revert back to the city upon expiration.

c. Parking deck miscellaneous regulations.

1. No use of skateboards, skates, non-licensed scooters, bicycles, trailers and non-motorized vehicles.
2. No use of grills or cooking devices within structures.
3. Use of alcohol permissible only during permitted events.
4. No tampering, removal of or defacing equipment, structures, parking bags, signs or walls.
5. No unauthorized placement of signs, flyers or other advertisement materials.
6. No littering.
7. No smoking.
8. Maximum speed of five miles per hour.
9. Parking must be in designated spaces.

Anything in this Chapter to the contrary notwithstanding, the city council, in exercising its power to set parking fees, may from time to time be amended by resolution or in the city's annual budget ordinance.

City council may from time to time temporarily alter, revise, and/or suspend the above regulations of parking days and times, parking fees and restricted use for days of special events, holidays and other circumstances as approved by city council.



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####					
DATE		VERSION: 1.0		###	
1" = 3.333'		DESIGNED BY: XXXX			
PLOT DATE: 1/9/2024		DRAWN BY: XXXX			



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